

DRAFT PCC MINUTES FOR THE PARISH OF ST MICHAEL'S PLAS NEWTON, CHESTER

Minutes of the meeting held on Wednesday 25th September 2024, at the Kings Way Cafe, at 8pm.

Present	<i>Ali Gibbons (chair)</i>		Apologies	<i>Derek Taylor</i>
	<i>Andrew Evans</i>			<i>John Stockdale</i>
	<i>Steve Powell</i>			
	<i>Peter Webster</i>			
	<i>Bec Benson</i>			
	<i>Andy Thorne</i>			
	<i>Ben Toan</i>			
	<i>Anne de Reybekill</i>			
	<i>Jess Coates</i>			
	<i>Yasmin Mattison</i>			
	<i>Matt Hilsden</i>			
	<i>Steve Mckew</i>			
	<i>Ann Stockdale</i>			
	<i>Ruth Mckew</i>			

Ref	Item	Notes	Action (req'd)	Who and by when
	Welcome & Prayer	Ali welcomed everyone and started by reading Psalm 139 about God's guidance and protection, challenging PCC by reading it in different versions. Ali prayed for the meeting.		
	Minutes from May meeting	July's minutes discussed and approved by all PCC members. Matt proposed and Anne de R seconded.		
	Matters Arising	All matters arising to be discussed on agenda		
2460	CYSG	CYSG are still meeting regularly and meet with Fiona and Lynn on every other meeting. Sunday groups, little Tykes and Meet and Eat are going well. CYSG aim to meet with Jennie to discuss children's work and her vision for the future. CYSG are also liaising with Anne S regarding safeguarding and developing a volunteer job description for those working with children and youth. Derek is gaining advice and support from Katy Herrera the 'Families, children and youth advisor.' Discussion on issues arising with young people and youth, ensuring St Michael's is a welcoming place for the young people and youth, that they feel included and catered for in the services. There is a new over 18's group started, this is an exciting new venture for young people who no longer attend church or are too old for youth. Anne S to research how this is added	Meet Jennie Anne S Next CYSG meeting	

		to Dashboard. Discussion around youth worker vacancy and the shortage of youth workers, and how we can involve the youth themselves in this. CYSG would like to find ways to encourage relationships across Chester with other youth groups and youth events.		
2461	Safeguarding	Safeguarding discussion started by Ben, who asked Anne S if PCC members need to disclose any previous convictions. Currently volunteers and PCC members are all DBS checked. Anne S presented her report on using Dashboard, there is some information missing, which Anne is involving Lynn and Fiona to fill in the gaps. Storage needs addressing, it requires a safe electronic system which Steve Mc will look in to. There are a few outstanding safeguarding courses that still need to be completed. Anne S proposed her document outlining our recruitment of ex-offenders, in a fair and impartial way promoting equality for all, this document was seconded by Ben and all members of PCC were happy with the content.	Anne S Steve Mc	
2462	Finances	Standing committee will present a full report at the next PCC regarding finances, looking at new solutions with Jennie's input. John Allan has offered, with John S support, to help with signing off finances at the present. PCC need to look at the treasurer role going forward.	Standing committee	
2463	Comms group	Tom Evans was appointed as the new Comm's officer, he starts on the 1 st October and brings lots of new skills to the role. Next steps are to have a meet up with Jennie and Tom to discuss the role. He will do four hours a week with initial extra hours the first few weeks, and his salary will match other employed staff. He is awaiting his DBS for the role; this is important due to interactions with the community and accessing personal data.	Comms group and Jennie	
2464	Community engagement	The recent fire in the flats opposite church has created connections with families there and hospitality has been shared. These families have attended the church and relationships have been made.		
2465	Service update	Andrew E and Jennie have met and discussed the services for the next few months. The next six months will stay the same and planning has started for Christmas. Jennie has some ideas to discuss		

		with PCC at the next meeting. Ali thanked Andrew E for his work over the last year.		
2466	Warden's report	John S is recovering well after his operation, he is hoping to make the induction service next week. The Communion cup has broken, and John S has sourced a new one which will be available for induction. Flagons also need replacing. Standing committee have agreed to replace some of the microphones and new toilet seats have been fitted in the ladies' toilets. Considering recent events in Southport there was a discussion about door locking during services and other events that take place during the week in church. Standing committee proposed a one-off meeting to discuss, Andy T, Steve Mc and Ben volunteered to investigate this issue. This discussion may need to include Jenny, Lynn, and Fiona. Steve P thanked everyone who has helped with the vicarage.	Andy T, Ben, and Steve Mc	
2467	Induction service	Jennie's induction is on the 8 th October. Invitations have been sent to clergy, schools, various members of the church and family members. Steve P outlined some of the aspects of the service.		
2468	World Mission Committee report	Anne de R shared her World Mission Committee report, she started by explaining that protocol for stopping support for a mission partner is a letter a year in advance. The mission committee has been looking at all the partners and are proposing £2000 support for partners and £3000 for families, ending support for Kanat after his PHD, and Ella's increasing to match others. This leaves some extra money in the fund for emergencies or the Christmas appeal. Anne de R proposed the report and Ruth Mc and Anne S seconded. Letters need completing to inform mission partners, Anna will liaise with Jenny to complete these.	Anna and Jenny	
2469	AOB	-PCC Nov date TBC, Anna will check Jennie's availability. -Church building insurance renewal-the quote shared with PCC members. Andy T proposed and seconded by Steve Mc. PCC members asked for the documents to be shared, Anna to liaise with Phil. -Café-Jess has been trying to get a grant and more interest in volunteers. Regarding the digital giving-Jess had a meeting with someone from the diocesan who suggested signing up to an account with 'give a little' which has a QR code to use on website,	Anna Anna	

		seats etc this leads to a sum up account and is the first step in electronic giving and is free of charge. Donation stations can be obtained from a company called 'collecting' which is £350 with no on-going fees, apart from a small transaction fee. They offer a four-week free trial of the machine. Jess proposed we try the four-week trial and Andrew E seconded. -Ali outlined a targeted attempt on an office machine to exhort money. All protocols were followed and safety measures worked, nothing was taken, and further training will be offered to staff. Ali thanked all the staff involved. -Anne de R thanked the standing committee for their work during the vacancy. -Steve P thanked for all his work on the vicarage	Jess	
		The meeting concluded with a prayer.		
	Next Meeting	Wednesday 23 rd October 2024, 8pm, at the Kings Way Café.		